Activity Title	Purpose of Audit	Approved Plan	Revised Plan	Actual Days	Variance	Status	Level of Assurance
ADULTS							
Home Care	To provide assurance that effective internal controls are in place in respect of the provision of homecare.	15	0	0	0	Rescheduled to 2018/19 as Reablement was identified as a priotity	
Reablement	To provide assurance that effective internal controls are in place in respect of the reablement service.	0	15	19		Draft Report Issued.	
earning Disabilities Client Accounts	To provide assurance that effective internal controls are in place to ensure that clients monies are safeguarded and appropriately accounted for.	10	10	17	7	Final Report Issued	Medium Level of Assurance
PAR - Planning and Commissioning - Strategic Management	Follow up work to ensure audit recommendations have been implemented.	3	3	3	0	Completed.	
PAR - Nursing and Residential Home Placements-Payments	Follow up work to ensure audit recommendations have been implemented.	1	1	0	-1	Suspended.	
PAR - Community Response and Telecare- Felehealth	Follow up work to ensure audit recommendations have been implemented.	3	3	4	1	Completed.	
Control Report - Missing Monies - Somerset House Learning Disabilities Home	As a result of monies going missing at a Learning Disabilities Home a Control Report was produced. The Control Report identified weaknesses in processes and made recommendations which, once implemented, will strengthen the control environment and reduce the risk of such an incident occurring in the future.	1	1	1	0	Completed.	
Planning & Control - Adult Services	Provision of days for planning/controlling the plan including activity reporting, meetings with Senior Management and Executive Members to ensure that changes throughout the year are reflected in the plan where appropriate.	8	8	6	-2	Ongoing.	
Advice - Adult Services	Provision of days to support management in the development and maintenance of effective controls in light of new risk exposures and service changes.	9	9	8	-1	Ongoing.	
Post Audit Reviews	Follow up work to ensure audit recommendations have been implemented.	9	9	0		Days allocated as Post Audit Reviews are undertaken.	
	Totals	59	59	58	-1		

CHILDREN'S							
Childrens Services Reporting of	Days allocated to review the	15	15	7	-8	Quarter 4	
Performance Data to the Improvement	performance data provide to the						
Board	Improvement Board for accuracy and						
	completeness.						
Safeguarding	This review will examine the risks and	15	15	19	4	Draft Report Issued	
	the controls in place to mitigate those						
	risks, in relation to Safeguarding						
	Children.						
Childrens Homes	The financial procedures at the Homes	20	0	0	0	Rescheduled to 2018/19	
	will be reviewed.						
Placements North West	Placements Northwest is a regional	15	0	0	0	Rescheduled to 2018/19	
	children`s service project which assists						
	the 22 local authorities in the Northwest						
	in making "Out of Authority" placements.						
	These placements cover four board						
	areas: Education, Fostering, Leaving						
	Care and Residential sectors. Tameside						
	is the lead authority for the project. This						
	audit follows on from an audit on the Procurement of Placements which was						
	conducted in 2015/16. We will review						
	the processes in place for the award of						
	contracts/frameworks that have been set						
	up, and also the monitoring of the						
	contracts/frameworks.						
	contracts/frameworks.						
Leaving Care	To provide assurance that internal	15	15	25	10	Draft Report Issued	
	controls are in place to ensure effective						
	transition from the leaving care service.						
Emergency/Cash Payments	To provide assurance that internal	10	0	0	0	Rescheduled to 2018/19	
Emergency/oddit ayments	controls are in place to ensure effective	10	O	O	O	Treseriedaled to 2010/15	
	transition from the leaving care service.						
	and the second s						
PAR - Procurement of Placements for	Follow up work to ensure audit	0	0	3	3	Reviews being conducted by	
Children	recommendations have been					Management	
	implemented.						
PAR - ISCAN Short Term Care - Jubilee	Follow up work to ensure audit	1	1	0	-1	Completed	
Gardens	recommendations have been						
Advise Tenestry Cian Off	implemented.	0	0	4		Mode in Drawage	
Advice - Tapestry Sign Off	To ensure appropriate controls are in place prior to signing the system off.	0	0	1	1	Work in Progress	
Control Report - Information Incidents	To comment on control issues	0	0	2	2	Work in Progress	
	highlighted as a result of information			_	_		
	incidents.						
Troubled Families	To provide assurance that internal	10	10	2	-8	Work in Progress	
	controls are in place to ensure effective					_	
	transition from the leaving care service.						
Planning & Control - Childrens		6		0		Ongoing	
Post Audit Reviews - Childrens		6		0		Ongoing	
Advice - Childrens	Tatala	5	6	U F0		Ongoing	
	Totals	117	74	59	-15		

POPULATION HEALTH						
Public Health - Contract Monitoring -	To review the process in place for	2	2	2	0 Final Report Issued.	Low Level of Assurance
Provision of a Drug and Alcohol Recovery	monitoring the Drugs and Alcohol					
Service	contract to ensure that it is robust and					
5011100	achieving the required outcomes					
Health & Wellbeing - Health Visiting Service	To review the process in place for the	15	15	0	-15 Quarter 4	
reality & Wellbeilig - Health Visiting Service		13	13	U	-13 Quarter 4	
	commissioning and monitoring of the					
	Health Visiting Service as an aspect of					
	the mandatory Healthy Child Programme					
	(0-5)					
Ring-fenced Public Health Grant		5	5	6	1 Completed.	
	Certification to confirm that expenditure					
	has been incurred in accordance with					
	the grant conditions.					
PAR - Public Health - Contract Monitoring -	Follow up work to ensure audit	2	2	2	0 Work in Progress.	
Provision of a Drug and Alcohol Recovery	recommendations have been					
Service	implemented.					
Post Audit Review - Information	Follow up work to ensure audit	1	1	1	0 Completed.	
Governance	recommendations have been	'	'	'	o completou.	
Sovernanoo	implemented.					
Planning & Control	impiomenteu.	3	3	2	-1 Ongoing.	
Advice		1	1	0	-1 Ongoing.	
Advice	Totals	29	29	12	-17	
	Totals	29	29	12	-17	
PLACE						
Section 106 Agreements, Developer Levy		1	1	2	1 Final Report Issued	Low Level of Assurance
Hattersley Collaboration Agreement	To undertake an audit of the Final Accour	1	1	0	4	
	10 dilacitate all addit of the fillal floodal	•	1	2	1 Completed	
			6			
Hattersley Collaboration Agreement	To undertake an audit of the Final Accour	6	6	8	2 Draft Report Issued	
	To undertake an audit of the Final Accour		6			
Hattersley Collaboration Agreement	To undertake an audit of the Final Accour  To provide assurance that the Council's	6		8	2 Draft Report Issued	
Hattersley Collaboration Agreement	To undertake an audit of the Final Accour  To provide assurance that the Council's Estate is being effectively managed and	6		8	2 Draft Report Issued	
Hattersley Collaboration Agreement Estate Management	To undertake an audit of the Final Accour  To provide assurance that the Council's Estate is being effectively managed and income is being maximised.	6 15	15	8 15	2 Draft Report Issued 0 Draft Report Issued	
Hattersley Collaboration Agreement	To undertake an audit of the Final Accour  To provide assurance that the Council's Estate is being effectively managed and income is being maximised.  To examine the project management	6		8	2 Draft Report Issued	
Hattersley Collaboration Agreement Estate Management	To undertake an audit of the Final Accour  To provide assurance that the Council's Estate is being effectively managed and income is being maximised.  To examine the project management process in respect of a number of major	6 15	15	8 15	2 Draft Report Issued 0 Draft Report Issued	
Hattersley Collaboration Agreement Estate Management	To undertake an audit of the Final Accour  To provide assurance that the Council's Estate is being effectively managed and income is being maximised.  To examine the project management process in respect of a number of major capital schemes to provide assurance	6 15	15	8 15	2 Draft Report Issued 0 Draft Report Issued	
Hattersley Collaboration Agreement Estate Management	To undertake an audit of the Final Accour  To provide assurance that the Council's Estate is being effectively managed and income is being maximised.  To examine the project management process in respect of a number of major capital schemes to provide assurance that it is operating effectively and	6 15	15	8 15	2 Draft Report Issued 0 Draft Report Issued	
Hattersley Collaboration Agreement Estate Management	To undertake an audit of the Final Accour  To provide assurance that the Council's Estate is being effectively managed and income is being maximised.  To examine the project management process in respect of a number of major capital schemes to provide assurance	6 15	15	8 15	2 Draft Report Issued 0 Draft Report Issued	
Hattersley Collaboration Agreement Estate Management  Capital Projects	To undertake an audit of the Final Accour  To provide assurance that the Council's Estate is being effectively managed and income is being maximised.  To examine the project management process in respect of a number of major capital schemes to provide assurance that it is operating effectively and achieving the required outcomes.	15	0	8 15	2 Draft Report Issued 0 Draft Report Issued 0 Rescheduled to 2018/19	
Hattersley Collaboration Agreement Estate Management  Capital Projects  Post Audit Review - Inspired Spaced -	To undertake an audit of the Final Accour  To provide assurance that the Council's Estate is being effectively managed and income is being maximised.  To examine the project management process in respect of a number of major capital schemes to provide assurance that it is operating effectively and achieving the required outcomes.  Follow up work to ensure audit	6 15	15	8 15	2 Draft Report Issued 0 Draft Report Issued	
Hattersley Collaboration Agreement Estate Management  Capital Projects	To undertake an audit of the Final Accour  To provide assurance that the Council's Estate is being effectively managed and income is being maximised.  To examine the project management process in respect of a number of major capital schemes to provide assurance that it is operating effectively and achieving the required outcomes.	15	0	8 15	2 Draft Report Issued 0 Draft Report Issued 0 Rescheduled to 2018/19	
Hattersley Collaboration Agreement Estate Management  Capital Projects  Post Audit Review - Inspired Spaced -	To undertake an audit of the Final Accour  To provide assurance that the Council's Estate is being effectively managed and income is being maximised.  To examine the project management process in respect of a number of major capital schemes to provide assurance that it is operating effectively and achieving the required outcomes.  Follow up work to ensure audit	15	0	8 15	2 Draft Report Issued 0 Draft Report Issued 0 Rescheduled to 2018/19	
Hattersley Collaboration Agreement Estate Management  Capital Projects  Post Audit Review - Inspired Spaced - Monitoring of the Facilities Management Contract	To undertake an audit of the Final Accour  To provide assurance that the Council's Estate is being effectively managed and income is being maximised.  To examine the project management process in respect of a number of major capital schemes to provide assurance that it is operating effectively and achieving the required outcomes.  Follow up work to ensure audit recommendations have been	15	0	8 15	2 Draft Report Issued 0 Draft Report Issued 0 Rescheduled to 2018/19 7 Suspended	
Hattersley Collaboration Agreement Estate Management  Capital Projects  Post Audit Review - Inspired Spaced - Monitoring of the Facilities Management Contract Inspired Spaces - Monitoring Of The	To undertake an audit of the Final Accour  To provide assurance that the Council's Estate is being effectively managed and income is being maximised.  To examine the project management process in respect of a number of major capital schemes to provide assurance that it is operating effectively and achieving the required outcomes.  Follow up work to ensure audit recommendations have been implemented.  To provide assurance that effective	15 15	0	0	2 Draft Report Issued 0 Draft Report Issued 0 Rescheduled to 2018/19	
Hattersley Collaboration Agreement Estate Management  Capital Projects  Post Audit Review - Inspired Spaced - Monitoring of the Facilities Management Contract Inspired Spaces - Monitoring Of The	To undertake an audit of the Final Accour  To provide assurance that the Council's Estate is being effectively managed and income is being maximised.  To examine the project management process in respect of a number of major capital schemes to provide assurance that it is operating effectively and achieving the required outcomes.  Follow up work to ensure audit recommendations have been implemented.  To provide assurance that effective contract monitoring processes are in	15 15	0	0	2 Draft Report Issued 0 Draft Report Issued 0 Rescheduled to 2018/19 7 Suspended	
Hattersley Collaboration Agreement Estate Management  Capital Projects  Post Audit Review - Inspired Spaced - Monitoring of the Facilities Management Contract Inspired Spaces - Monitoring Of The Catering Contract	To undertake an audit of the Final Accour  To provide assurance that the Council's Estate is being effectively managed and income is being maximised.  To examine the project management process in respect of a number of major capital schemes to provide assurance that it is operating effectively and achieving the required outcomes.  Follow up work to ensure audit recommendations have been implemented.  To provide assurance that effective contract monitoring processes are in place in order to ensure compliance.	6 15 15 0	0	8 15 0	2 Draft Report Issued 0 Draft Report Issued 0 Rescheduled to 2018/19 7 Suspended 0 Suspended	
Hattersley Collaboration Agreement Estate Management  Capital Projects  Post Audit Review - Inspired Spaced - Monitoring of the Facilities Management Contract Inspired Spaces - Monitoring Of The Catering Contract  Post Audit Review- Section 106	To undertake an audit of the Final Accour  To provide assurance that the Council's Estate is being effectively managed and income is being maximised.  To examine the project management process in respect of a number of major capital schemes to provide assurance that it is operating effectively and achieving the required outcomes.  Follow up work to ensure audit recommendations have been implemented.  To provide assurance that effective contract monitoring processes are in place in order to ensure compliance.  Follow up work to ensure audit	15 15	0	0	2 Draft Report Issued 0 Draft Report Issued 0 Rescheduled to 2018/19 7 Suspended	
Hattersley Collaboration Agreement Estate Management  Capital Projects  Post Audit Review - Inspired Spaced - Monitoring of the Facilities Management Contract Inspired Spaces - Monitoring Of The Catering Contract  Post Audit Review- Section 106 Agreements, Developer Levy and	To undertake an audit of the Final Accour  To provide assurance that the Council's Estate is being effectively managed and income is being maximised.  To examine the project management process in respect of a number of major capital schemes to provide assurance that it is operating effectively and achieving the required outcomes.  Follow up work to ensure audit recommendations have been implemented.  To provide assurance that effective contract monitoring processes are in place in order to ensure audit recommendations have been	6 15 15 0	0	8 15 0	2 Draft Report Issued 0 Draft Report Issued 0 Rescheduled to 2018/19 7 Suspended 0 Suspended	
Post Audit Review - Inspired Spaced - Monitoring of the Facilities Management Capiral Spaces - Monitoring Of The Catering Contract Post Audit Review - Section 106 Agreements, Developer Levy and Community Infrastructure Levy	To undertake an audit of the Final Accour  To provide assurance that the Council's Estate is being effectively managed and income is being maximised.  To examine the project management process in respect of a number of major capital schemes to provide assurance that it is operating effectively and achieving the required outcomes.  Follow up work to ensure audit recommendations have been implemented.  To provide assurance that effective contract monitoring processes are in place in order to ensure compliance.  Follow up work to ensure audit	6 15 15 0	0	8 15 0	2 Draft Report Issued 0 Draft Report Issued 0 Rescheduled to 2018/19 7 Suspended 0 Suspended -3 Work in Progress	
Hattersley Collaboration Agreement Estate Management  Capital Projects  Post Audit Review - Inspired Spaced - Monitoring of the Facilities Management Contract Inspired Spaces - Monitoring Of The Catering Contract  Post Audit Review- Section 106 Agreements, Developer Levy and Community Infrastructure Levy Planning & Control	To undertake an audit of the Final Accour  To provide assurance that the Council's Estate is being effectively managed and income is being maximised.  To examine the project management process in respect of a number of major capital schemes to provide assurance that it is operating effectively and achieving the required outcomes.  Follow up work to ensure audit recommendations have been implemented.  To provide assurance that effective contract monitoring processes are in place in order to ensure audit recommendations have been	6 15 15 0 15	0	8 15 0	2 Draft Report Issued 0 Draft Report Issued 0 Rescheduled to 2018/19 7 Suspended 0 Suspended -3 Work in Progress -2 Ongoing.	
Hattersley Collaboration Agreement Estate Management  Capital Projects  Post Audit Review - Inspired Spaced - Monitoring of the Facilities Management Contract Inspired Spaces - Monitoring Of The Catering Contract  Post Audit Review- Section 106 Agreements, Developer Levy and Community Infrastructure Levy Planning & Control Advice & Support	To undertake an audit of the Final Accour  To provide assurance that the Council's Estate is being effectively managed and income is being maximised.  To examine the project management process in respect of a number of major capital schemes to provide assurance that it is operating effectively and achieving the required outcomes.  Follow up work to ensure audit recommendations have been implemented.  To provide assurance that effective contract monitoring processes are in place in order to ensure audit recommendations have been	6 15 15 0 15 3	0 0 0 3 4 2	8 15 0 7 0	2 Draft Report Issued 0 Draft Report Issued 0 Rescheduled to 2018/19 7 Suspended 0 Suspended -3 Work in Progress -2 Ongoing1 Ongoing.	
Hattersley Collaboration Agreement Estate Management  Capital Projects  Post Audit Review - Inspired Spaced - Monitoring of the Facilities Management	To undertake an audit of the Final Accour  To provide assurance that the Council's Estate is being effectively managed and income is being maximised.  To examine the project management process in respect of a number of major capital schemes to provide assurance that it is operating effectively and achieving the required outcomes.  Follow up work to ensure audit recommendations have been implemented.  To provide assurance that effective contract monitoring processes are in place in order to ensure audit recommendations have been	6 15 15 0 15	0	8 15 0	2 Draft Report Issued 0 Draft Report Issued 0 Rescheduled to 2018/19 7 Suspended 0 Suspended -3 Work in Progress -2 Ongoing.	

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OPERATIONS AND NEIGHBOURHOODS							
Use Of CCTV	To provide assurance that effective	15	15	23	8	Draft Report Issued	
	internal controls are in place in respect						
	of the provision of the Closed Circuit Television system.						
Health and Safety Consultancy Review	To provide assurance that health and	3	3	3		Consultancy Report Issued.	
Treattr and Safety Consultancy Review	safety is being effectively managed	٦	5	3		Consultancy Report Issued.	
	throughout the Council and ensure						
	compliance with legislation.						
Audit of Final Accounts	To provide assurance that the figures	5	0	0	C	Rescheduled to 2018/19	
	contained within the final accounts are						
	correct.						
Environmental Services Income	To review the process in place for the	15	0	0	C	Rescheduled to 2018/19	
	collection of environmental services						
	income to ensure that it is maximised,						
	promptly collected and appropriately						
	accounted for.						
Waste Disposal Levy	To provide assurance that effective	15	0	1	1	Rescheduled to 2018/19	
	internal controls are in place to ensure						
	that the waste disposal levy has been correctly determined.						
Provision of the Integrated Transport	To provide assurance that effective	15	15	5	-10	Work in Progress	
Service	internal controls are in place to ensure	13	13	3	-10	Work in Frogress	
GOTVICE	that the waste disposal levy has been						
	correctly determined.						
Local Authority Bus Subsidy Grant	To provide assurance that effective	1	1	2	1	Completed	
	internal controls are in place to ensure						
	that the waste disposal levy has been						
	correctly determined.						
PAR - Stores & Stock Control	Follow up work to ensure audit	1	1	1	C	Completed	
	recommendations have been						
DAR MALE OF STREET	implemented.						
PAR - Markets Operations	Follow up work to ensure audit	2	2	1	-1	Completed	
	recommendations have been implemented.						
PAR - Car Parking and Enforcement Income		2	2	Λ		Completed	
PAR - Cal Farking and Enforcement income	recommendations have been	4	2	4	2	Completed	
	implemented.						
Planning & Control	implemented.	7	7	3	-4	Ongoing	
Advice		12	12			Ongoing	
Post Audit Reviews		6	6	0		Days allocated as Post Audit	
						Reviews are undertaken	
	Totals	98	64	50	-14		
GOVERNANCE							
NNDR Full System	To examine the internal controls in place	15	15	18	3	Work in Progress	
	regarding the collection of NNDR income						
	to ensure it is maximised, promptly						
	recovered and correctly accounted for.						
						ļ	

Determination and Recovery Of Charges	To review the processes in place within Exchequer Services to ensure that charges are being correctly calculated and promptly recovered.	15	0	0	0 Rescheduled to 2018/19	
Council Tax Full System	To examine the internal controls in place regarding the collection of Council Tax income to ensure it is promptly collected, maximised and correctly accounted for.	15	15	22	7 Work in Progress	
Debtors	To provide assurance that all invoices are correctly raised and income is promptly collected and appropriately accounted for.	10	0	0	0 Rescheduled to 2018/19	
PAR - Direct Payments	Follow up work to ensure audit recommendations have been implemented.	3	3	2	-1 Work in Progress	
UK Mail - System Sign Off	Transfer of system to UK Mail. Internal Audit will carry out check to sign it off prior to going live.	5	5	7	2 Work in Progress	
Planning & Control		6	6	1	-5 Ongoing	
Advice		10	10	15	5 Ongoing	
Post Audit Reviews		4	4	0	-4 Days allocated as Post Audit Reviews are undertaken	
Payroll Whole System	To review the controls in place for the payment of salaries, additional payments, and the deduction of tax, other statutory deductions and pension contributions.	7	7	10	3 Final Report Issued	High Level of Assurance
DBS Procedures	Review of the processes in operation across the Council, to see if the appropriate controls are in place, and whether there are any improvements that can be made.	3	3	3	0 Final Report Issued	Medium Level of Assurance
Payroll - External Audit Checks	Grant Thornton select a sample from iTrent and Internal Audit carry out checks and provide the evidence to support the transactions. External Audit rely on this work to obtain assurance that the payroll system is operating effectively.	5	5	0	-5 Audit not required in 2017/18	
Softbox	A review is planned to look at the whole system from Childrens Services through to the payment on Softbox, to ensure that the controls to prevent overpayments are operating effectively.	15	0	0	0 Rescheduled to 2018/19	
Creditors Full System	To provide assurance that all invoices and payment requisitions are paid correctly, on a timely basis, and expenditure is appropriately accounted for.	15	15	20	5 Draft Report Issued	

Registrars	An allocation is included in the Plan each year to review the records and income in respect of individual Registrars, on cyclical basis.	6	6	5	-1 Draft Report Issued	
Members Allowances - Publication	To provide data assurance in relation to the publication of members allowances.	2	2	3	1 Completed	
Car Allowances Annual Review	To undertake checks on the annual review of Car Allowances for correctness.	0	0	1	1 Completed	
Post Audit Review - Creditors	Follow up work to ensure audit recommendations have been implemented.	0	0	1	1 Reviews being undertaken by Management	
GMPF Annual Return - Compliance Checks	submitted with the GMPF Annual Return, to enable it to be signed off by the Head of Internal Audit.	3	3	4	1 Completed	
Control Report - Information Incidents	To comment on control issues highlighted as a result of Information Incidents	0	0	3	3 Completed	
Agresso Upgrade	Signing off the upgrade of the General Ledger system.	0	0	0	0 Work in Progress	
Planning and Control		6	6	0	-6 Ongoing	
Advice and Support		3	3	15	12 Ongoing	
Post Audit Reviews		8	8	0	-8 Days allocated as Post Audit Reviews are needed	
	Totals	156	116	131	15	
FINANCE	<u></u>				-1	
External Audit Checks - General Expenditure	To undertake checks on a sample of expenditure transactions to ensure that they are appropriate to the needs of the Council, have been appropriately authorised and correctly accounted for. This task is undertaken on behalf of External Audit and the results are used to inform the Audit of the Final Accounts.	5	5	0	-5 Work in Progress	
Review of Financial Regulations	To review and make recommendations to update Financial Regulations.	1	1	0	-1 Quarter 4	
VAT	To provide assurance that VAT is being appropriately accounted for.	10	10	12	2 Draft Report Issued	
Monitoring of Capital Programme	To provide assurance that effective monitoring arrangements are in place in respect of capital expenditure.	2	2	4	2 Final Report Issued	Medium Level of Assurance
Treasury Management	To provide assurance that effective internal controls are in place in respect of the provision of the Treasury Management function.	15	15	10	-5 Work in Progress	

	T=			_	1		
PAR - Better Care Fund	Follow up work to ensure audit	1	1	2	1	Work in Progress	
	recommendations have been						
	implemented.						
PAR - Cashiers	Follow up work to ensure audit	2	2	2	0	Completed	
	recommendations have been					·	
	implemented.						
PAR - Review of Financial Systems -	Follow up work to ensure audit	0	0	4	4	Work in Progress.	
General Ledger & Budgetary Control	recommendations have been	ŭ	· ·	·	•	vvol. ii i rogi occ.	
Ocheral Leager & Baagelary Control	implemented.						
Diamaina 9 Control	impiemented.	-	_	4	4	Oncoine	
Planning & Control		5	5	1		Ongoing	
Advice and Support		12	12	2		Ongoing	
Post Audit Reviews		9	9	0		Days allocated as Post Audit	
						Reviews are undertaken	
Network Security (incl 3rd Party access)		10	0	0	0	Rescheduled to 2018/19	
, ,	This audit, to be carried out by Salford						
	ICT Audit team, will examine the						
	management of the network and the						
	security measures in place, to safeguard						
	the Authority's information assets.						
BACS - New System Sign Off		3	3	3	0	Work in Progress	
	New BACS software is to be introduced						
	and Internal Audit will carry out checks to						
	sign it off prior to it going live.						
Device Management	To provide assurance that effective	3	3	7	4	Final Report Issued	Medium Level of Assurance
	internal controls are in place in respect		_	-			
	of Device Management.						
Computer Audit Contingency	This is an allocation of days to enable us	5	5	0	-5	Days to be allocated to support	
Computer Addit Contingency	to draw on the expertise of the ICT	3	3	O	-5	other audits where ICT	
	Auditors at Salford for advice and						
						advice/support needed	
	assistance with other audits.						
Audit Needs Assessment	To undertake a risk assessment to	3	3	0	-3	Work in Progress	
	determine the ICT Audits for future						
	planning years						
Planning and Control		4	4	0	-4	Ongoing	
Advice and Support		7	7	1	-6	Ongoing	
Post Audit Reviews		3	3	0		Days allocated as Post Audit	
1 oot / taalt / to views		J	J	Ö		Reviews are needed	
	Totals	100	90	51	-39	Treviews are needed	
	Totals	100	90	่อเ	-39		
LEARNING							
Poplar St Primary Nursery		6	6	6	0	Final Report Issued	High Level of Assurance
Arlies Primary & Nursery		6	6	6	0	Final Report Issued	High Level of Assurance
Millbrook Prim & Nursery		6	6	6		Final Report Issued	High Level of Assurance
Aldwyn Primary		6	6	6		Draft Report Issued	
St. Anne's Primary, Denton	<del> </del>	6	6	0		Quarter 4	
	<del> </del>			<u> </u>			Madium Loval of Assurance
Dane Bank Primary & Nursery		0	0	/		Final Report Issued	Medium Level of Assurance
O. D. I. D. O. D. I	<del>_</del>	_				Final Report Issued	High Level of Assurance
St Pauls R C Primary & Nursery Hyde		6	6	6			riigii Levei oi Assurance
Ravensfield Primary		6	6 6	6 0	-6	Quarter 4	Tigit Level of Assurance
					-6		Tigit Level of Assurance
Ravensfield Primary Holy Trinity C E Gee Cross		6	6	0	-6 -6	Quarter 4 Quarter 4	Ingil Level of Assurance
Ravensfield Primary Holy Trinity C E Gee Cross St Johns C E Primary		6 6 6	6 6 6	0 0 0	-6 -6 -6	Quarter 4 Quarter 4 Quarter 4	
Ravensfield Primary Holy Trinity C E Gee Cross		6	6 6	0	-6 -6 -6 0	Quarter 4 Quarter 4	High Level of Assurance

St Marys C E Infant & Nursery Droylsden	To review the financial management of	6	6	0	-6 Quarter 4	
	the school to ensure robust processes					
St Marys R C Primary & Nursery, Dukinfield	and procedures are in place in accordance with best practice to deliver	6	6	6	0 Draft Report Issued	
St Anne's R C Primary & Nursery,	a strong control environment.	6	6	9	3 Draft Report Issued	
Audenshaw	a strong control environment.					
Samuel Laycock School		6	6	0	-6 Quarter 4	
St. Georges C E Primary Mossley		6	6	7	1 Final Report Issued	Medium Level of Assurance
Alder Community High School		10	10	11	1 Draft Report Issued	
Thomas Ashton Primary & Secondary	Γ	10	10	9	-1 Work in Progress	
Centres						
St Raphael's R C Primary		2	2	1	-1 Final Report Issued	Medium Level of Assurance
Canon Burrows C E Primary		2	2	3	1 Final Report Issued	Low Level of Assurance
Livingstone Primary	Γ	1	1	2	1 Final Report Issued	High Level of Assurance
Hyde Community College	Ī	1	1	3	2 Final Report Issued	Low Level of Assurance
Milton St Johns C E Primary	İ 🗆	1	1	2	1 Final Report Issued	High Level of Assurance
St Peters RC Primary & Nursery Stalybridge	†	1	1	2	1 Final Report Issued	High Level of Assurance
St Stephens R C Primary Droylsden - ICT	To provide assurance on the ICT	0	0	3	3 Review Completed	
Consultancy Review	provision with the school				'	
Wild Bank Primary and Nursery - Control	To improve the controls in the school	0	0	7	7 Review Completed	
Report					·	
PAR - Music Service Control Report	Follow up work to ensure audit	0	0	3	3 Completed	
-	recommendations have been					
	implemented					
ICT Security at Schools	Salford ICT Auditors will review the	20	20	15	-5 Work in Progress	
	systems and processes in place at a sample of schools for ICT Security and					
	Information Governance. Good practice					
	and recommendations will be shared.					
	and recommendations will be shared.					
Schools Cash Flow-Deficit Recovery Plans	Review of the procedures for monitoring	1	1	3	2 Final Report Issued	Medium Level of Assurance
	the cash deficits at schools and the risks					
	to the Council with the Academisation					
	programme.					
Pupil Referral Service	Review of the controls in place to	2	2	3	1 Final Report Issued	Low Level of Assurance
	mitigate the risks within the Pupil referral					
	Service.					
Planning and Control		9	9	0	-9 Ongoing	
Advice		15	15	6	-9 Ongoing	
Schools Newsletter		0	0	2	2 Ongoing	
Post Audit Reviews		6	6	0	-6 Days to be allocated as and	
					when required	
PAR - Russell Scott Primary		2	2	3	1 Follow up work in progress	
PAR - Denton Community College		2	2	2	0 Follow up work in progress	
PAR - Pinfold Primary & Nursery	Ī	1	1	1	0 Completed	
PAR - Canon Johnson C E Primary	Ţ	1	1	1	0 Completed	
PAR - Hurst Knoll C E Primary	Ţ	1	1	1	0 Completed	
PAR - Greenfield Primary & Nursery	† – – – – – – – – – – – – – – – – – – –	1	1	1	0 Completed	
PAR - St James R C Primary & Nursery	†	1	1	1	0 Completed	
Hattersley Hyde		'	'	'	o completed	
PAR - Early Years Funding	Follow up work to ensure audit	3	3	4	1 Completed	
PAR - Greswell Primary & Nursery	recommendations have been	2	2	1	-1 Completed	1
1711 Oldowoll Filling & Halbery		4	2	'	Toompiotou	1

DAD Our Lady Of Mayor Carred	implemented.	2	2	2		Completed	
PAR - Our Lady Of Mount Carmel PAR - Milton St Johns C E Primary	impiernentea.	3	3	3			
	-	1	1	0		Work in Progress	
PAR - Canon Burrows C E Primary	4	1	1	2		Work in Progress	
PAR - Hyde Community College	4	2	2	0		Work in Progress	
PAR - St Peters RC Primary and Nursery Stalybridge		1	1	1	0	Work in Progress	
PAR - Livingstone Primary	†	1	1	1	0	Work in Progress	
PAR - Pupil Referral Service	†	3	3	1	-2	Work in Progress	
PAR - St Raphael's R C Primary	7	1	1	1		Work in Progress	
Mossley Hollins High - Grant Claim -		2	2	2		Completed	
Assurance Work						·	
	Totals	205	205	165	-40		
CROSSCUTTING							
Integrated Commissioning Fund	To provide assurance that effective internal controls are in place for the effective financial management and budgetary control of the Integrated	15	0	0	0	Rescheduled to 2018/19	
	Commissioning Fund.						
Contingency for Greater Manchester Combined Authority-Devolution Assurance and Joint Working	Work programme to be determined by the Greater Manchester Audit Executive Group.	20	20	4	-16	Quarter 4	
Information Governance - Mobile Working	With the increase in mobile working, this review will aim to assess whether there are appropriate controls in place to keep information secure.	15	0	0	0	Rescheduled to 2018/19	
Planning and Control		1	1	0	-1	Ongoing	
Post Audit Reviews		2	2	0	-2	Days allocated as Post Audit Reviews are needed	
	Totals	53	23	4	-19		
			-				
<b>GREATER MANCHESTER PENSION FUN</b>	D						
Contribution Income (including processing o	f	15	15	0	-15	Quarter 4	
Year End Returns)	Contribution Income is reviewed annually, as it is the main income of the Pension Fund, paid over to the Fund by Employers. External Audit rely on our work on this area, to ensure that there are processes in place to monitor and review the contributions received.						
Treasury Management		10	10	8	-2	Work in Progress	
	A review will be carried out alongside a review for Tameside on the Treasury Management system/process.						
Benchmarking/KPI's	A review will take place of the Pension Fund's Benchmarks and Key Performance Indicators.	10	0	0	0	Rescheduled to 2018/19	

BACS	New BACS software is to be implemented, and when this is live a review will be carried out on the process followed by the Pension Fund when BACS payments are made, to ensure that internal controls are adequate.	3	3	3	C	Work in Progress	
First Bus Transfer to GMPF	Internal Audit will carry out some data verification checks on the transfer of the data from the ceding funds, into GMPF.	20	20	24	4	Completed	
First Bus Asset Transfers	To provide assurance that the asset transfer process to appropriately controlled.	0	5	0	-5	Quarter 4	
Private Equity	A review will be carried out on the system/process followed for the Private Equity Investments.	15	15	15	O	Final Report Issued	High Level of Assurance
Pooling of Investments	An allocation has been included in the Plan to review the Governance arrangements in relation to Pooling.	10	0	0	0	Rescheduled to 2018/19	
Transfer of Assets to New Credit Manager	A new Credit Manager has been procured and assets will be moved from other Fund Managers to the new Credit Manager. Checks will be carried out on the completeness and accuracy of the transfer of assets.	5	5	11	6	Work in Progress	
Local Investments Impact Portfolio	A review will be carried out on the system/process followed for the Local Investments Impact Portfolio.	15	15	1	-14	Work in Progress	
Calculation and Payment of Benefits	Systems for the calculation of benefits will be examined, and followed through to the payment system.	15	15	4	-11	Work in Progress	
Guaranteed Minimum Pensions (GMP)	In April 2016, contracting out status for all UK Defined Benefit schemes, including the LGPS, ended. As a result, all schemes need to reconcile their GMP data against HMRC data to ensure liabilities are recorded correctly and to avoid overpayment of pensions. Audit time has been included in the Plan to review a sample of reconciliations and the process being followed.	5	5			Work in Progress	
Visits to Contributing Bodies	An allocation of days is included annually for Internal Audit to carry out visits to a sample of Employers. The auditor reviews the data held on the Employer's payroll system to ensure that the correct contributions are being paid over to the Pension Fund.	65	47	25		Days allocated as visits arranged.	Tameside visit at Draft Report Stage, Trafford and Salford and Manchester booked for Q4.
Payroll - Transfer to Java	To provide assurance that the transfer is managed effectively and data transfers are controlled/reconciled.	0	8	7	-1	Completed	

Agresso Upgrade	To sign off the Agresso upgrade prior to the system going live	0	10	1	-9	Work in Progress	
Altair Administration to Payroll Upgrade	To sign off the Altair Administration to Payroll upgrade prior to going live.	5	5	0	-5	Quarter 4	
ICT Device Management	To provide assurance that effective internal controls are in place in respect of Device Management.	0	10	0	-10	Work in Progress	
Review of Compliance with TPR Code of Practice 14	To provide assurance that the Pension Fund is complying with the TPR Code of Practice 14.	0	10	3	-7	Work in Progress	
Days required to complete 2016/17 work	Projects in progress at the year end to be completed in 2017/18	52	51	78	27	Completed	
Risk Management	A review is to take place of the Risk Management procedures in place within the Pension Fund.	5	0				
Planning and Control		15	15	13		Ongoing	
Advice and Support		20	20	14		Ongoing	
Post Audit Reviews		1	2	0		Days allocated as Post Audit Reviews are needed	
PAR - Debtors		1	1	0		Work in Progress	
PAR - Review of the Management of Assets		1	1	0	-1	Work in Progress	
by La Salle Asset Management	<u> </u>						
PAR - Visits to Contributing Bodies - Manchester College		1	1	1		Work in Progress	
PAR - Review of Key Financial Systems - Creditors		1	1	1		Completed	
PAR - Visits to Contributing Bodies - New Charter Housing Trust		1	1	1		Completed	
PAR - Visit To Contributing Body - Rochdale Metropolitan Borough Council	Follow up work to ensure audit	1	1	0		Work in Progress	
PAR - Visits to Contributing Bodies - Manchester Airport	implemented.	2	2	4		Completed	
PAR - Visits to Contributing Bodies - Stockport College		3	3	3		Completed	
PAR - Visit To Contributing Body - Bolton Borough Council		1	1	1		Work in Progress	
PAR - Pension Benefits Payable	ļ	1	1	0		Work in Progress	
PAR - Visits to Contributing Bodies - Police Authority		1	1	0		Work in Progress	
PAR - Visits to Contributing Bodies - Transport for Greater Manchester		1	1	1		Completed	
	Totals	300	300	228	-72		
	·						
FRAUD WORK/IRREGULARITY INVESTIG	ATIONS	487	487	435	-52	Ongoing	
OVERALL TOTALS		1,666	1,479	1,229	-250		